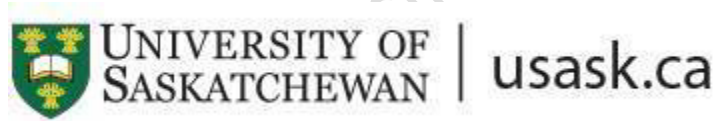


# Minutes

## USES F Council Meeting

January 22, 2023



Approved by USESF

Final February 26, 2023

## *Agenda*

### Agenda

1. Call to Order
2. Call for Quorum
3. Adoption of the Agenda
  - Proposal 3.1
4. Approval of Previous Minutes
  - Proposal 4.1
5. New Business
  - Proposal 5.1
  - Proposal 5.2
6. Old Business
  - Proposal 6.1
7. Discussion
8. Adjournment

Approved by USESF Council on February 26, 2023

## 1. Call to Order

The Chair of the USESF Council Meeting calls the meeting to order at 1:07 pm.

## 2. Call for Quorum

Date: January 22, 2023

Quorum: 6

| Position   | Name               | Present |
|--|--------------------|---------|
| SESS Executive Representative                                      | Jesse Aguirre      | Y       |
| Design Team Leader (USBT)  | Dylan Bauman       | Y       |
| Design Team Leader (USST)  | Arliss Sidloski    | Y       |
| Design Team Leader (HFR)   | David Baik         | Y       |
| Discipline Society/<br>Professional Association<br>Leader (EnvESS) | Shanleigh McKeown  | N       |
| Discipline Society/<br>Professional Association<br>Leader (MESA)   | Nolan Wiens        | Y       |
| Discipline Society/<br>Professional Association<br>Leader (IEEE)   | Alex Bechtold      | Y       |
| Discipline Society/<br>Professional Association<br>Leader (ChESS)  | Taylor Voth        | Y       |
| Undergraduate Student  | Kenneth Rohatensky | Y       |
| Undergraduate Student  | Jack Grad          | Y       |

\* indicates proxy

## 3. Adoption of the Agenda

| <i>Proposal 3.1</i> |  |
|---------------------|--|
| <b>Title:</b>       | Adoption of the Agenda   |
| <b>Mover:</b>       | Dylan Bauman   |
| <b>Goal:</b>        | To establish the order of proceedings for the USESF Council Meeting. |
| <b>BIRT:</b>        | The Agenda be adopted as circulated.                                 |
| <b>Result:</b>      | Carried  |
| <b>For:</b>         | 7  |
| <b>Against:</b>     | 0  |
| <b>Abstain:</b>     | 0  |

## 4. Approval of Previous Minutes

| <i>Proposal 4.1</i> |   |
|---------------------|---|
| <b>Title:</b>       | Approval of Previous Minutes                                      |
| <b>Mover:</b>       | Arliss Sidloski   |
| <b>Goal:</b>        | To approve the Minutes from prior official USESF Council Meetings |
| <b>BIRT:</b>        | The Minutes of October 28, 2022 be approved and made public.      |
| <b>Result:</b>      | Carried   |
| <b>For:</b>         | 7   |
| <b>Against:</b>     | 0   |
| <b>Abstain:</b>     | 0   |

## 5. New Business

| <i>Proposal 5.1</i> |  |
|---------------------|--|
| <b>Title:</b>       | 2022-23 Round 2 Applications   |
| <b>Goal:</b>        | To set the dates for the Round 2 call for applications, application deadline, and presentation date, and to determine if any changes are needed to the call for applications.                          |
| <b>Whereas:</b>     | Council has the following awards to distribute this term: <ul style="list-style-type: none"> <li>• USESF: \$55,000</li> <li>• APEGS Student Experience Fund: amount TBD by January 31, 2023</li> </ul> |

Discussion: Council agreed to set the application period February 1 to February 22. Council will ask for presentations from applicants; the presentations and decision meeting will be scheduled for February 26.

| <i>Proposal 5.2</i> |  |
|---------------------|--|
| <b>Title:</b>       | APEGS Student Experience Fund Application Form   |
| <b>Goal:</b>        | To review the proposed APEGS Student Experience Fund application and suggest any improvements.   |
| <b>Whereas:</b>     | Council members previously identified gaps that between the application questions and the information needed for the APEGS Student Funding Procedures. The practicing member of APEGS on the college's decision panel has drafted a new application form that aligns with the required information. The new form will be used for 2023 APEGS Student Experience Fund applications. |

## 6. Old Business

| <i>Proposal 6.1</i> |   |
|---------------------|---|
| <b>Title:</b>       | USESF Council Annual Report   |
| <b>Mover:</b>       | Taylor Voth   |
| <b>Seconder:</b>    | Dylan Bauman  |
| <b>Goal:</b>        | To finalize the attached 2021-22 USESF Council Annual Report with data from the final reports and submit the report to the Dean.  |
| <b>Whereas:</b>     | “The Council is expected to ensure accurate and current record of their business is made public on the SESS’s website. This includes an annual budget and an annual report outlining the funding allocation decisions, and the impact and outcome of each proposal funded.”<br><i>From the Terms of Reference</i> |
| <b>BIRT:</b>        | USESF Council submits the 2021-22 USESF Annual Report to the Dean.  |
| <b>Result:</b>      | Carried   |
| <b>For:</b>         | 7   |
| <b>Against:</b>     | 0   |
| <b>Abstain:</b>     | 0   |

## 7. Discussion

## 8. Adjournment

The Chair would like to entertain a motion to adjourn the USESF Council meeting at 1:35 pm

Moved: Arliss Sidloski

Seconder: Dylan Bauman

Approved by USESF Council on