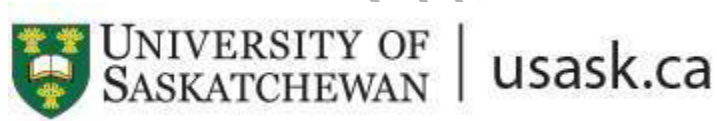


Minutes

USESFC Council Meeting

April 29th, 2022



Approved by USESFC

November 20, 2022

Agenda

Agenda

1. Call to Order
2. Call for Quorum
3. Adoption of the Agenda
 - Proposal 3.1
4. Approval of Previous Minutes
 - Proposal 4.1
5. New Business
 - Proposal 5.1
 - Proposal 5.2
6. Old Business
 - Proposal 6.1
7. Discussion
8. Adjournment

Approved by USESF Council on November 20, 2022

1. Call to Order

The Chair of the USESF Council Meeting calls the meeting to order at 1:05 pm.

2. Call for Quorum

Date: April 29, 2022

Position	Name	Present
SESS Executive Representative	Simon Mann	Yes
Design Team Leader (HFR)	Annika Holmstrom	Yes
Design Team Leader (USST)	Liam Paradis	Yes
Discipline Society/ Professional Association Leader (EnvESS)	Nick Guthro	Yes
Discipline Society/ Professional Association Leader (MESA)	Kirsten Neville	Yes
Discipline Society/ Professional Association Leader (ChESS)	Paige Perras	Yes
Undergraduate Student	Shoaib Khan	No
Undergraduate Student	Priyansh Patel	No

* indicates proxy

3. Adoption of the Agenda

<i>Proposal 3.1</i>	
Title:	Adoption of the Agenda
Goal:	To establish the order of proceedings for the USESF Council Meeting.
BIRT:	The Agenda be adopted as circulated.
Result:	Carried
For:	6
Against:	0
Abstain:	0

4. Approval of Previous Minutes

<i>Proposal 4.1</i>	
Title:	Approval of Previous Minutes
Goal:	To approve the Minutes from prior official USESF Council Meetings
BIRT:	The Minutes of April 3, 2022 be approved and made public.
Result:	Carried
For:	6
Against:	0
Abstain:	0

5. New Business

<i>Proposal 5.1</i>	
Title:	APEGS Engineering Student Experience Fund Application Review and Ranking
Goal:	To review APEGS Engineering Student Experience applications to determine eligibility and ranking as determined by the APEGS Student Funding Procedures.

Discussion:

Council reviewed the applications according to the funding procedures.

Council noted ideas to help applicants create high quality applications and budgets, such as hosting a student funding information session in the fall.

<i>Proposal 5.2</i>	
Title:	APEGS Engineering Student Experience Fund Funding Allocation Recommendation
Mover:	Nick Guthro
Secunder:	Simon Mann
Goal:	To confirm the funding allocations and recommend the list to the decision committee.
BIRT:	USESF Council recommends the APEGS Engineering Student Experience Fund funding allocation list to the decision committee.
Result:	Carried
For:	6
Against:	0
Abstain:	0

6. Old Business

<i>Proposal 6.1</i>	
Title:	2022-23 USESF Council Membership
Goal:	To confirm representatives for USESF Council in 2022-23
Whereas:	<p><i>From the USESF Council Terms of Reference:</i></p> <p>Design Team Leaders (or designates) must be in a leadership capacity associated with an undergraduate student design team that is ratified by the USSU. Collectively, the recognized design teams will appoint two members to serve on the USESF Council.</p> <p>Discipline Society/Professional Association Leaders (or designates) must be in a leadership capacity associated with an undergraduate student discipline society or professional association that is recognized by the college. Collectively, the recognized discipline societies and professional associations will appoint three members to serve on the USESF Council.</p> <p>SESS Executive Representative is defined in the SESS Constitution (Article 5, Section 4). The SESS Executive will appoint one member to serve on the USESF Council.</p> <p>Undergraduate Student Representatives are undergraduate students representing the undergraduate student community at-large. They cannot serve in a leadership capacity on a design team or undergraduate student society/association during their term on the Council.</p> <p>Undergraduate student representatives from the population at-large will be nominated by their peers, requiring at least 10 signatures from fellow engineering undergraduate students. Nominations need to be submitted to the SESS President no later than March 1 of each year. The SESS office will then hold an election. The occupants of these two seats will be determined by a simple majority vote.</p>

Discussion:

2022-23 membership is in the process of being determined

7. Discussion

8. Adjournment

The Chair would like to entertain a motion to adjourn the USESF Council meeting at 1:42 pm

Moved: Nick Guthro

Secunder: Simon Mann

Approved by USESF Council on November 20, 2022