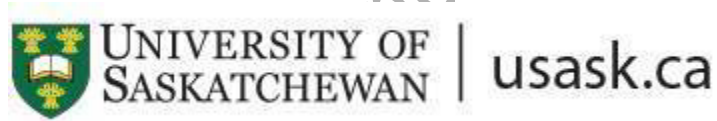


Minutes

USES F Council Meeting

January 13, 2022



Approved by USESF

Resolution March 10, 2022

Agenda

Agenda

1. Call to Order
2. Call for Quorum
3. Adoption of the Agenda
 - Proposal 3.1
4. Approval of Previous Minutes
 - Proposal 4.1
5. New Business
 - Proposal 5.1
 - Proposal 5.2
 - Proposal 5.3
 - Proposal 5.4
6. Old Business
7. Discussion
8. Adjournment

Approved by USESF Council on March 10, 2022

1. Call to Order

The Chair of the USESF Council Meeting calls the meeting to order at 3:34 pm.

2. Call for Quorum

Date: January 13, 2022

Position	Name	Present
SESS Executive Representative	Simon Mann	Yes
Design Team Leader (HFR)	Annika Holmstrom	Yes
Design Team Leader (USST)	Liam Paradis	Yes
Discipline Society/ Professional Association Leader (EnvESS)	Nick Guthro	No
Discipline Society/ Professional Association Leader (MESA)	Kirsten Neville	Yes
Discipline Society/ Professional Association Leader (ChESS)	Paige Perras	Yes
Undergraduate Student	Shoaib Khan	No
Undergraduate Student	Priyansh Patel	Yes

* indicates proxy

3. Adoption of the Agenda

<i>Proposal 3.1</i>	
Title:	Adoption of the Agenda
Mover:	Simon Mann
Goal:	To establish the order of proceedings for the USESF Council Meeting.
BIRT:	The Agenda be adopted as circulated.
Result:	Carried
For:	6
Against:	0
Abstain:	0

4. Approval of Previous Minutes

<i>Proposal 4.1</i>	
Title:	Approval of Previous Minutes
Mover:	Simon Mann
Goal:	To approve the Minutes from prior official USESF Council Meetings
BIRT:	The Minutes of October 23, 2021 be approved and made public.
Result:	Carried
For:	6
Against:	0
Abstain:	0

5. New Business

<i>Proposal 5.1</i>	
Title:	Application Review and Ranking
Goal:	To review applications for the Stan Nakrayko Engineering Extracurricular Student Group Project Support Fund and the Engineering Undergraduate Experiential Learning Fund to determine eligibility and ranking.
BIRT:	Council confirms recommended funding amounts for the Stan Nakrayko Engineering Extracurricular Student Group Project Support Fund.
Result:	Carried
For:	5
Against:	0
Abstain:	1
BIRT:	Council confirms recommended funding amounts for the Engineering Undergraduate Experiential Learning Fund.
Result:	Carried
For:	6
Against:	0
Abstain:	0

Discussion: USESF Council review applications using the award criteria. For the Stan Nakrayko Engineering Extracurricular Student Group Project Support Fund, Council applied a 20% weight to each item in the criteria.

<i>Proposal 5.2</i>	
Title:	Funding Allocation Recommendation
Mover:	Paige Perras
Seconder:	Simon Mann
Goal:	To recommend the funding allocations for the Stan Nakrayko Engineering Extracurricular Student Group Project Support Fund and the Engineering Undergraduate Experiential Learning Fund to the Dean.
BIRT:	USESF Council recommends the funding allocation list to the Dean.
Result:	Carried
For:	6
Against:	0
Abstain:	0

<i>Proposal 5.3</i>	
Title:	2021-22 Round 1 Debrief
Goal:	To reflect on the Round 1 application review process and to identify any changes that may be made for Round 2.

Discussion: Some award recipients are facing reimbursements issues due to cancelled flight bookings only providing credits. The secretary will review this issue with the finance team.

Changes to Stan Nakrayko Engineering Extracurricular Student Group Project Support Fund application form were discussed, including additional questions about how the money will be used.

<i>Proposal 5.4</i>	
Title:	2021-22 Round 2 Applications
Goal:	To set the dates for the Round 2 call for applications and application deadline, and to determine if any changes are needed to the call for applications.

Discussion: Council agreed to open the call for applications February 4-18, 2022.

Council also noted the need to align USESF funding application dates with APEGS funding application dates in the near future, due to pending changes to APEGS student funding.

6. Old Business

7. Discussion

8. Adjournment

The Chair would like to entertain a motion to adjourn the USESF Council meeting at 4:56 pm

Moved: Simon Mann

Seconder: Paige Perras

Approved by USESF Council on March 10, 2022