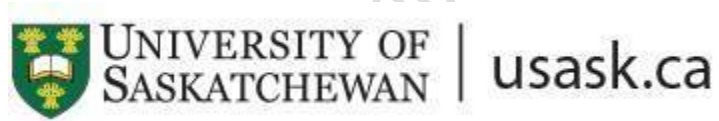


Minutes

USES F Council Meeting

January 22nd, 2021



Approved by USESF on March 10, 2021

Agenda

Agenda

1. Call to Order
2. Call for Quorum
3. Adoption of the Agenda
 - Proposal 3.1
4. Approval of Previous Minutes
 - Proposal 4.1
5. New Business
 - Proposal 5.1
 - Proposal 5.2
6. Old Business
7. Discussion
8. Adjournment

Approved by USESF Council on March 10, 2021

1. Call to Order

The Chair of the USESF Council Meeting calls the meeting to order at 4:35 pm.

2. Call for Quorum

Date: January 22nd, 2021

Position	Name	Present
SESS Executive Representative	Johnny Kwon	No
Design Team Leader (Quarter Scale)	Ashton Hinz	Yes
Design Team Leader (Aero Design)	Kaitlin McNabb	Yes
Discipline Society/ Professional Association Leader (EnvESS)	Taylor Szuba	Yes
Discipline Society/ Professional Association Leader (ChESS)	Lee Miller	Yes
Discipline Society/ Professional Association Leader (IEEE)	Dayne Gawley	No
Undergraduate Student	Paige Perras	Yes
Undergraduate Student	Matthew Taylor	Yes

* indicates proxy

3. Adoption of the Agenda

<i>Proposal 3.1</i>	
Title:	Adoption of the Agenda
Mover:	Matthew Taylor
Goal:	To establish the order of proceedings for the USESF Council Meeting.
BIRT:	The Agenda be adopted as circulated.
Result:	Carried
For:	6
Against:	0
Abstain:	0

4. Approval of Previous Minutes

<i>Proposal 4.1</i>	
Title:	Approval of Previous Minutes
Mover:	Matthew Taylor
Goal:	To approve the Minutes from prior official USESF Council Meetings
BIRT:	The Minutes of November 25, 2020 be approved and made public.
Result:	Carried
For:	6
Against:	0
Abstain:	0

5. New Business

<i>Proposal 5.1</i>	
Title:	2020-21 Round 1 Debrief
Goal:	To reflect on the Round 1 application review process and to identify any changes that may be made for Round 2.

Discussion: Ratification applications that were submitted to the USSU have not been processed so some groups have not met the ratification requirement. Application notifications are still pending.

<i>Proposal 5.2</i>	
Title:	USESF Guidelines and Procedures amendments
Mover:	Amelia Fauth
Secunder:	Lee Miller
Goal:	To amend the USESF Guidelines and Procedures to clarify issues identified by Council during the 2020-21 round 1 funding allocations.
Whereas:	Items such as Capstone funding, ratification requirements, and student involvement may require clarification
BIRT:	USESF Council recommends the amended USESF Guidelines and Procedures to the Dean.
Result:	Carried
For:	6
Against:	0
Abstain:	0

<i>Proposal 5.3</i>	
Title:	Reporting Format for Approved Applicants
Mover:	Amelia Fauth
Secunder:	Taylor Szuba
Goal:	To finalize the questions and reporting instructions that will be sent to approved applicants for the final reports. This information will be used to inform Council's annual report.
BIRT:	The applicant questions are finalized and will be uploaded to be shared with applicants.
Result:	Carried
For:	6
Against:	0
Abstain:	0

<i>Proposal 5.4</i>	
Title:	2020-21 Round 2 Applications
Goal:	To set the dates for the Round 2 call for applications and application deadline, and to determine if any changes are needed to the call for application.

Discussion: Amended Guidelines and Procedures have been submitted to the Dean for approval; once they're approved, the call for applications will be sent to all students. Applications will be due two week after the call is sent out.

6. Old Business

7. Discussion

8. Adjournment

The Chair would like to entertain a motion to adjourn the USESF Council meeting at 5:21 pm

Moved: Taylor Szuba

Secunder: Matthew Taylor