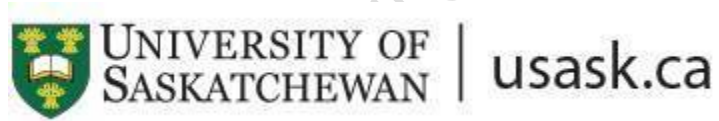


Minutes

USESFC Council Meeting

November 13th, 2020



Agenda

Agenda

1. Call to Order
2. Call for Quorum
3. Adoption of the Agenda
 - Proposal 3.1
4. Approval of Previous Minutes
 - Proposal 4.1
5. New Business
 - Proposal 5.1
 - Proposal 5.2
6. Old Business
7. Discussion
8. Adjournment

Approved by USESF Council on November 25, 2020

1. Call to Order

The Chair of the USESF Council Meeting calls the meeting to order at 1:02 pm.

2. Call for Quorum

Date: November 13nd, 2020

Position	Name	Present
SESS Executive Representative	Johnny Kwon	Yes
Design Team Leader (Quarter Scale)	Ashton Hinz	Yes
Design Team Leader (Aero Design)	Kaitlin McNabb	Yes
Discipline Society/ Professional Association Leader (EnvESS)	Taylor Szuba	Yes
Discipline Society/ Professional Association Leader (ChESS)	Lee Miller	Yes
Discipline Society/ Professional Association Leader (IEEE)	Dayne Gawley	Yes
Undergraduate Student	Paige Perras	Yes
Undergraduate Student	Matthew Taylor	Yes

* indicates proxy

3. Adoption of the Agenda

<i>Proposal 3.1</i>	
Title:	Adoption of the Agenda
Mover:	Matthew Taylor
Goal:	To establish the order of proceedings for the USESF Council Meeting.
BIRT:	The Agenda be adopted as circulated.
Result:	Carried
For:	8
Against:	0
Abstain:	0

Discussion:

4. Approval of Previous Minutes

<i>Proposal 4.1</i>	
Title:	Approval of Previous Minutes
Mover:	Matthew Taylor
Goal:	To approve the Minutes from prior official USESF Council Meetings
BIRT:	The Minutes of November 12, 2020 be approved and made public.
Result:	
For:	8
Against:	0
Abstain:	0

5. New Business

<i>Proposal 5.1</i>	
Title:	Application Review and Ranking
Goal:	To review Round 1 2020-21 USESF applications to determine eligibility and ranking as determine by the Guidelines and Procedures.
Whereas:	

Discussion:

Council continued ranking the remaining applications according to Table 1.0 in the Guidelines. When ranking was complete, Council agreed that award amounts would be determined by multiplying the ranking percentage by the requested funding amount. Award amounts were calculated and then adjusted to comply with the USESF guideline: "Up to 75% of the applicant's submitted budget can be awarded".

Council agreed that the remaining USESF funds would be allocated in the second round of 2020-21 applications.

<i>Proposal 5.2</i>	
Title:	Funding Allocation Recommendation
Mover:	Lee Miller
Second:	Paige Perras
Goal:	To confirm the funding allocations ranking and recommend the list to the Dean.
Whereas:	
BIRT:	USESF Council recommends the Round 1 2020-21 comprehensive funding allocation list to the Dean.
Result:	Carried
For:	8
Against:	0
Abstain:	0

6. Old Business

7. Discussion

Council identified the need to define an impact reporting format. Council also identified several points in the Guidelines and Procedures that may required amendments. It was agreed that Council would meet near the end of November to consider these items.

8. Adjournment

The Chair would like to entertain a motion to adjourn the USESF Council meeting at 2:06pm

Moved: Dayne Gawley

Seconder: Lee Miller

Approved by USESF Council on November 25, 2020