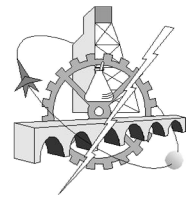


Saskatoon Engineering Students' Society



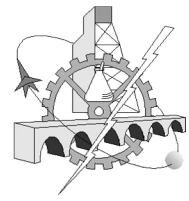
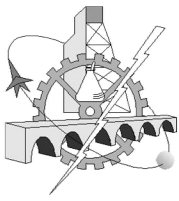
# Agenda II

# Commissioner Musical

# Chairs

S.E.S.S. Council Meeting

October 4, 2016



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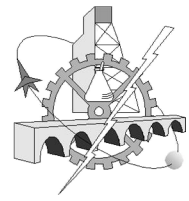
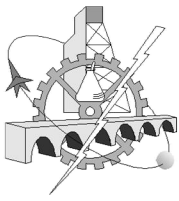
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### 1. Call to Order

The chair calls the meeting to order at:  
 Student groups present: Aero, USIET, Huskie  
 Discipline societies present: See tracker.

#### i. Godiva's Hymn

Godiva was a lady well-endowed there was no doubt.  
 She never wore a stitch of clothes, just wound her hair about,  
 The first man ever made her was an Engineer of course,  
 But on just one beer an artsy queer once made Godiva's horse.



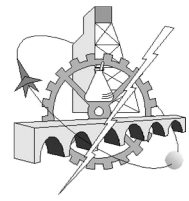
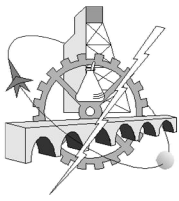
## 2. Adoption of the Agenda

<b>Proposal 01</b>	
<b>Title:</b>	Agenda
<b>Mover:</b>	
<b>Goal:</b>	To establish the order of proceedings for the Council Meeting.
<b>BIRT:</b>	The Agenda be adopted as displayed on screen.
<b>Result:</b>	Passed
<b>For:</b>	21
<b>Against:</b>	0
<b>Abstain:</b>	0

## 3. Approval of Minutes [Last Council Meeting Minutes]

<b>Proposal 02</b>	
<b>Title:</b>	Previous Minutes
<b>Mover:</b>	
<b>Goal:</b>	To officially approve minutes from the previous Council meeting.
<b>BIRT:</b>	The members acknowledge that the minutes are correct as circulated through email and can be officially adopted.
<b>Result:</b>	Passed
<b>For:</b>	20
<b>Against:</b>	0
<b>Abstain:</b>	1

Discussion: reporting to the government under VP Finance was not due in September as previously stated



## 4. Updates

### *President*

- APEGS Funding – Due Oct 9 (by midnight) email Mitch if you have questions
- USSU Ratification is done
  - Will be looking for additional insurance for external events
- AGM – November 3 at 6:00 – PSS would not be able to attend
- World Mining Competition – applications are closed

### *Student Affairs*

- Tutorials for first years and math are being booked. Instructors have been found
- If you are selling food or tickets in the hallway across from the lounge, you need to book under 1C00.
- Disciplines if you want to book tutorials email SA.
- First Year Council
- Open House/ What is Engineering – went smoothly, mostly ran by Liz Kuley
- WiE in Engineering next week on Oct 14. If you have any interest email SA to be a panelist or volunteer

### *Finances*

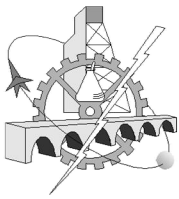
- Store Prices have changed slightly
- Budget was passed with amendments to make it a net positive budget
- SAF – currently active, that closes around Oct 21. Funding applications can be found online at the SESS website. Email all applications to [vp.finance@sess.usask.ca](mailto:vp.finance@sess.usask.ca) Don't hand in paper applications this year!

### *Logistics*

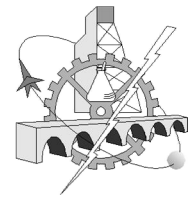
- New Tank Jr was bought – within the budget.
- Will be holding an event to paint the tank after ag bag drag
- Morale – working on planning a stunt, no date set yet
- Campus rec – Roster changes due Oct 6 for indoor sports. Not a whole lot of updates until January
- Curling league – can't compete with campus rec price wise, unfortunately will not take place.

### *Admin*

- 590 for membership
- Have more handbooks on the way
- Lots of yearbooks, pick them up
- New kettle and coffee machine
- Website – everything is okay



# Saskatoon Engineering Students' Society



- Lounge – everything is fine

## Corporate Relations

- K+S Potash is a new sponsor. At 3000 for sponsorship now
- Attended SES AGM, Rebecca Steffenson is the new president of SES (she was pres of SESS in 2012-2013)
- Industry Mixer – Nov 1 at Louis Loft

## External

- WMC delegates are chosen
- Remember about funding reports for APEGS (due 1 month after your competition/event takes places)
- SEC – looking for volunteers and applications to participate are still open
- CDE – applications are open
- Alumni – no updates

## Events

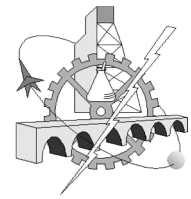
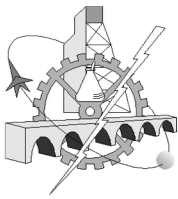
- TOGA STD – tickets are available (\$5 for members, \$8 for non-members) Cheap drinks, come out.
- Bxxr Olympics went well – we won
- Bxxr night tickets on sale
- Volunteer – [volunteer@sess.usask.ca](mailto:volunteer@sess.usask.ca) if you need volunteers. Aldo would like 2 weeks notice before event so he can organize them

## 5. Old Business

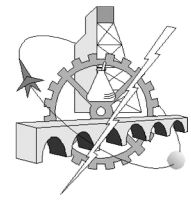
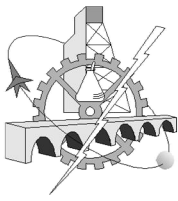
none

## 6. New Business

Proposal 03 – Volunteer Commissioner Fix	
<b>Title:</b>	Volunteer Commissioner Fix
<b>Mover:</b>	Executive
<b>Goal:</b>	To transfer the position of Volunteer Commissioner from the VP Corporate Relations portfolio to the VP Events portfolio.
<b>Whereas:</b>	The Volunteer Commissioner is best suited to work under the VP Events, given that most volunteer opportunities will be related to SESS Events.
<b>BIRT:</b>	Article IV, Section 5.2 of the Policy Manual be amended to read:  Duties and responsibilities of the Vice-President Corporate Relations shall



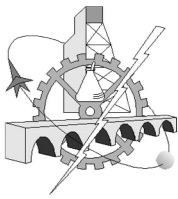
	<p>include the following:</p> <ul style="list-style-type: none"><li>(a) foster professional relationships with industry, government, professional societies, and all other external relations of the SESS outside of the University of Saskatchewan;</li><li>(b) maintain communication with the Association of Professional Engineers and Geoscientists of Saskatchewan in conjunction with Vice-President External Affairs;</li><li>(c) compile and distribute a sponsorship package to industry to increase interest in becoming sponsors of the SESS;</li><li>(d) edit, print, and distribute the weekly SESS newsletter, the Eng-Info;</li><li>(e) be responsible for any solicitations relating to SESS social and academic events and the Eng-Info;</li><li>(f) oversee the <b>Career Development Commissioner, and Charity Commissioner.</b></li></ul>
<b>BIFRT:</b>	<p>Article IV, Section 9.2 of the Policy Manual be amended to read:</p> <p>Duties and responsibilities of the Vice-President Events shall include the following:</p> <ul style="list-style-type: none"><li>(a) coordinate all social functions as directed by the Council, except for those defined in the duties of other members of the Council;</li><li>(b) tabulate participation points for the purpose of determining social award recipients no later than November 15;</li><li>(c) set up and plan a social calendar for the upcoming academic year in consultation with the outgoing Vice Presidents Events, Lounge Commissioner, External Social Commissioner, and other members of the Council before May 15;</li><li>(d) gain contacts with other student groups' social executive members and organize social events with the other groups;</li><li>(e) obtain Server Intervention Training;</li><li>(f) be responsible for obtaining and ensuring the cooperation with the insurance and licensing needed for all events;</li><li>(g) oversee the Recreation Board Commissioner, Lounge Commissioner, <b>Volunteer Commissioner</b>, and Sno-Golf Commissioner.</li></ul>
<b>BIFRT:</b>	<p>Article V, Section 23.2 of the Policy Manual be amended to read:</p> <p>Duties and responsibilities of the Volunteer Commissioner shall include the following:</p> <ul style="list-style-type: none"><li>(a) Creating and maintaining a list of people willing to volunteer at SESS Events and Activities throughout the year;</li><li>(b) Contacting people on the list in advance of events needing volunteers;</li><li>(c) Reporting all decisions and activities to the <b>Vice-President Corporate Relations Events.</b></li></ul>



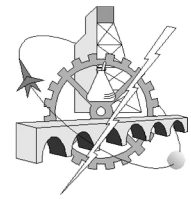
<b>Result:</b>	Passed
<b>For:</b>	20
<b>Against:</b>	0
<b>Abstain:</b>	0

Discussion:

Proposal 04 – Hockey League Commissioner Removal	
<b>Title:</b>	Hockey League Commissioner Removal
<b>Mover:</b>	Executive
<b>Goal:</b>	To remove the position of Hockey League Commissioner from the Policy Manual.
<b>Whereas:</b>	In 2014-15 the EIDHL underwent a large drop in popularity in conjunction with a major financial loss. An attempt to bring it back in 2015-16, as well as an attempt to replace it with a curling league in 2016-17, both failed due to a lack of interest and low competing prices from Campus Rec sports.
<b>BIRT:</b>	<p>Article IV, Section 7.2 of the Policy Manual be amended to read:</p> <p>Duties and responsibilities of the Vice-President Logistics shall include the following:</p> <ul style="list-style-type: none"> <li>(a) to find out and advertise events being organized by all the Student Discipline Societies and Affiliated Groups;</li> <li>(b) to make sure the program and student group description are up to date in the annual engineering handbook;</li> <li>(c) be responsible, in conjunction with the Morale Commissioner and Tank Commissioner, for the spirit building and morale boosting for the Council;</li> <li>(d) oversee the <del>Hockey League Commissioner</del>, Morale Commissioner, Tank Commissioner, and the Information Technology Commissioner.</li> </ul>
<b>BIFRT:</b>	<p>Article V, Section 13 of the Policy Manual be removed:</p> <p><del>Section 13 Hockey League Commissioner</del></p> <p><del>13.1 The role of the Hockey League Commissioner is to coordinate the Engineering Inter-Discipline Hockey League (E.I.D.H.L).</del></p> <p><del>13.2 The duties and responsibilities of the Hockey League Commissioner shall include:</del></p> <ul style="list-style-type: none"> <li><del>(a) be responsible for creating interest in the league and providing information to programs regarding the league;</del></li> <li><del>(b) be responsible for creating a games schedule;</del></li> <li><del>(c) provide the Website Commissioner with the schedule and standings on a regular basis, as well as submitting an article with the schedule and standings</del></li> </ul>



Saskatoon Engineering Students' Society

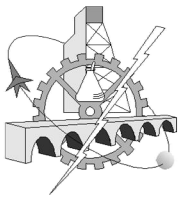


	<del>to the Eng-Info;</del> <del>(d) report all activities and decisions to the Vice-President Logistics.</del>
<b>Result:</b>	Passed
<b>For:</b>	20
<b>Against:</b>	0
<b>Abstain:</b>	0

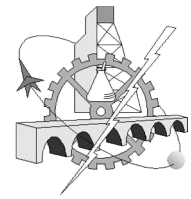
Discussion:

Proposal 05 – Information Technology Commissioner Fix	
<b>Title:</b>	Information Technology Commissioner Fix
<b>Mover:</b>	Executive
<b>Goal:</b>	To transfer the position of Information Technology Commissioner from the VP Logistics portfolio to the VP Administration portfolio.
<b>Whereas:</b>	The Information Technology Commissioner is best suited to work under the VP Administration, since that VP deals with all other tech concerns for the SESS. In practice, the IT Commissioner has always worked more closely with Administration than Logistics.
<b>BIRT:</b>	<p>Article IV, Section 5.2 of the Policy Manual be amended to read:</p> <p>Duties and responsibilities of the Vice-President Logistics shall include the following:</p> <ul style="list-style-type: none"> <li>(a) to find out and advertise events being organized by all the Student Discipline Societies and Affiliated Groups;</li> <li>(b) to make sure the program and student group description are up to date in the annual engineering handbook;</li> <li>(c) be responsible, in conjunction with the Morale Commissioner and Tank Commissioner, for the spirit building and morale boosting for the Council;</li> <li>(d) oversee the <del>Hockey League Commissioner</del>, Morale Commissioner, Tank Commissioner, and the <del>Information Technology Commissioner</del>.</li> </ul>
<b>BIFRT:</b>	<p>Article IV, Section 8.2 of the Policy Manual be amended to read:</p> <p>Duties and responsibilities of the Vice-President Administration shall include the following:</p> <ul style="list-style-type: none"> <li>(a) act as the secretary of the Executive, and facilitate the appointment of Officials for the Council and all General Meetings;</li> <li>(b) over the summer, edit and print the annual engineering handbook to be available for the first day of classes;</li> <li>(c) oversee solicitations regarding publications of the Society excepting the Eng-Info; Page 16 of 73</li> </ul>





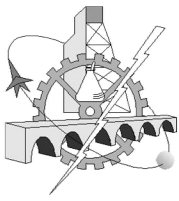
Saskatoon Engineering Students' Society



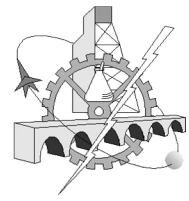
	<p>(d) be responsible for the upkeep of the SESS office and its equipment;</p> <p>(e) post copies of the minutes of the Council and any General Meetings in a conspicuous location within one (1) week of the meeting;</p> <p>(f) coordinate the annual membership drive for the SESS;</p> <p>(g) oversee the Website Commissioner, <b>Information Technology Commissioner</b>, Photography Commissioner, Student Newspaper Commissioner, and the Yearbook Commissioner</p>
<b>BIFRT:</b>	<p>Article V, Section 10.2 of the Policy Manual be amended to read:</p> <p>Duties and responsibilities of the Information Technology Commissioner shall include the following:</p> <p>(a) be responsible for the maintenance of the society's computer hardware and software, as well as the other technological devices used by the society;</p> <p>(b) work with the Website Commissioner to develop online tools and databases for the use of the society;</p> <p>(c) report all activities and decisions to the Vice-President <del>Logistics</del> Administration.</p>
<b>Result:</b>	Passed
<b>For:</b>	20
<b>Against:</b>	0
<b>Abstain:</b>	0

Discussion:

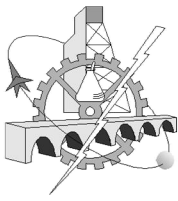
Proposal 06 – Photography Commissioner Fix	
<b>Title:</b>	Photography Commissioner Fix
<b>Mover:</b>	Executive
<b>Goal:</b>	To transfer the position of Photography Commissioner from the VP Administration portfolio to the VP Events portfolio.
<b>Whereas:</b>	The Photography Commissioner is best suited to work under the VP Events, given that most required photography opportunities are at SESS Events.
<b>BIRT:</b>	<p>Article IV, Section 8.2 of the Policy Manual be amended to read:</p> <p>Duties and responsibilities of the Vice-President Administration shall include the following:</p> <p>(a) act as the secretary of the Executive, and facilitate the appointment of Officials for the Council and all General Meetings;</p> <p>(b) over the summer, edit and print the annual engineering handbook to be available for the first day of classes;</p> <p>(c) oversee solicitations regarding publications of the Society excepting the</p>



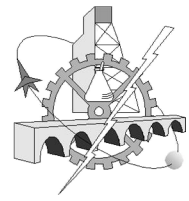
## Saskatoon Engineering Students' Society



	<p>Eng-Info; Page 16 of 73</p> <p>(d) be responsible for the upkeep of the SESS office and its equipment;</p> <p>(e) post copies of the minutes of the Council and any General Meetings in a conspicuous location within one (1) week of the meeting;</p> <p>(f) coordinate the annual membership drive for the SESS;</p> <p>(g) oversee the Website Commissioner, Information Technology Commissioner, <b>Photography Commissioner</b>, Student Newspaper Commissioner, and the Yearbook Commissioner.</p>
<b>BIFRT:</b>	<p>Article IV, Section 9.2 of the Policy Manual be amended to read:</p> <p>Duties and responsibilities of the Vice-President Events shall include the following:</p> <p>(a) coordinate all social functions as directed by the Council, except for those defined in the duties of other members of the Council;</p> <p>(b) tabulate participation points for the purpose of determining social award recipients no later than November 15;</p> <p>(c) set up and plan a social calendar for the upcoming academic year in consultation with the outgoing Vice Presidents Events, Lounge Commissioner, External Social Commissioner, and other members of the Council before May 15;</p> <p>(d) gain contacts with other student groups' social executive members and organize social events with the other groups;</p> <p>(e) obtain Server Intervention Training;</p> <p>(f) be responsible for obtaining and ensuring the cooperation with the insurance and licensing needed for all events;</p> <p>(g) oversee the Recreation Board Commissioner, Lounge Commissioner, Volunteer Commissioner, <b>Photography Commissioner</b>, and Sno-Golf Commissioner.</p>
<b>BIFRT:</b>	<p>Article V, Section 23.2 of the Policy Manual be amended to read:</p> <p>Duties and responsibilities of the Photography Commissioner shall include the following:</p> <p>(a) capture all pertinent events and activities of the society through dynamic media for a permanent remembrance of the event for the benefit of future generations of the society;</p> <p>(b) post current photographs in a centralized venue for the immediate enjoyment of the members;</p> <p>(c) work actively with any publications editor (Student Newspaper, Handbook, Eng-Info, Yearbook, Web Page, etc.) who requires photographs;</p> <p>(d) report all activities and decisions to the <b>Vice-President Administration</b></p>



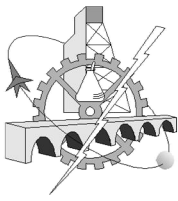
## Saskatoon Engineering Students' Society



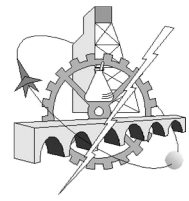
	Events.
<b>Result:</b>	Passed
<b>For:</b>	20
<b>Against:</b>	0
<b>Abstain:</b>	0

Discussion:

Proposal 07 – Lounge Commissioner Fix	
<b>Title:</b>	Lounge Commissioner Fix
<b>Mover:</b>	Executive
<b>Goal:</b>	To transfer the position of Lounge Commissioner from the VP Events portfolio to the VP Administration portfolio.
<b>Whereas:</b>	The Lounge Commissioner is best suited to work under the VP Administration, given that they are responsible for the upkeep of the adjacent office. In past years, the Lounge Commissioner has worked with Administration rather than Events out of convenience.
<b>BIRT:</b>	<p>Article IV, Section 9.2 of the Policy Manual be amended to read:</p> <p>Duties and responsibilities of the Vice-President Events shall include the following:</p> <ul style="list-style-type: none"> <li>(a) coordinate all social functions as directed by the Council, except for those defined in the duties of other members of the Council;</li> <li>(b) tabulate participation points for the purpose of determining social award recipients no later than November 15;</li> <li>(c) set up and plan a social calendar for the upcoming academic year in consultation with the outgoing Vice Presidents Events, Lounge Commissioner, External Social Commissioner, and other members of the Council before May 15;</li> <li>(d) gain contacts with other student groups' social executive members and organize social events with the other groups;</li> <li>(e) obtain Server Intervention Training;</li> <li>(f) be responsible for obtaining and ensuring the cooperation with the insurance and licensing needed for all events;</li> <li>(g) oversee the Recreation Board Commissioner, <span style="background-color: yellow;">Lounge Commissioner</span>, Volunteer Commissioner, Photography Commissioner, and Sno-Golf Commissioner.</li> </ul>
<b>BIFRT:</b>	<p>Article IV, Section 8.2 of the Policy Manual be amended to read:</p> <p>Duties and responsibilities of the Vice-President Administration shall include</p>



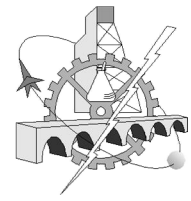
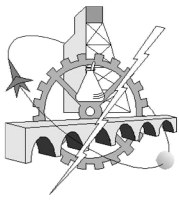
Saskatoon Engineering Students' Society



	<p>the following:</p> <ul style="list-style-type: none"> <li>(a) act as the secretary of the Executive, and facilitate the appointment of Officials for the Council and all General Meetings;</li> <li>(b) over the summer, edit and print the annual engineering handbook to be available for the first day of classes;</li> <li>(c) oversee solicitations regarding publications of the Society excepting the Eng-Info;</li> <li>(d) be responsible for the upkeep of the SESS office and its equipment;</li> <li>(e) post copies of the minutes of the Council and any General Meetings in a conspicuous location within one (1) week of the meeting;</li> <li>(f) coordinate the annual membership drive for the SESS;</li> <li>(g) oversee the Website Commissioner, Information Technology Commissioner, <del>Photography Commissioner</del>, Lounge Commissioner, Student Newspaper Commissioner, and the Yearbook Commissioner.</li> </ul>
<b>BIFRT:</b>	<p>Article V, Section 11.2 of the Policy Manual be amended to read:</p> <p>Duties and responsibilities of the Lounge Commissioner shall include the following:</p> <ul style="list-style-type: none"> <li>(a) ensure that the society lounge is kept in a clean and functional state;</li> <li>(b) be responsible for the upkeep and maintenance of the entertainment systems;</li> <li>(c) be responsible for the security and congenial atmosphere of the lounge;</li> <li>(d) be responsible for the planning and execution of society run pubs held in the student lounge in conjunction with the Vice-President Events;</li> <li>(e) report all activities and decisions to the Vice-President Events Administration.</li> </ul>
<b>Result:</b>	Passed
<b>For:</b>	20
<b>Against:</b>	0
<b>Abstain:</b>	0

Discussion:

Proposal 08 – Bernoulli Lab Commissioner Removal	
<b>Title:</b>	Bernoulli Lab Commissioner Fix
<b>Mover:</b>	Executive
<b>Goal:</b>	To formally abolish the position of Bernoulli Lab Commissioner
<b>Whereas:</b>	The SESS has appointed a Bernoulli Lab Commissioner position for many years, which assisted the VP Events in the planning of Lounge Pubs. The SESS no longer holds Lounge Pubs, and the Bernoulli Lab Commissioner (for some unknown reason) is contained nowhere in the SESS Policy Manual.



<b>BIRT:</b>	The SESS no longer seek applications to fill the role of Bernoulli Lab Commissioner.
<b>Result:</b>	Passed
<b>For:</b>	20
<b>Against:</b>	0
<b>Abstain:</b>	0

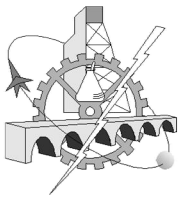
Discussion: Commissioners shouldn't be viewed as a burden, having more in a portfolio just means you have more people to help you out. These changes better represent who the commissioners currently work closest with already.

Proposal 09 – Lounge Regulations	
<b>Title:</b>	Lounge Regulations Fix
<b>Mover:</b>	Executive
<b>Goal:</b>	To transfer responsibilities for the lounge computer to Vice-President Administration.
<b>Whereas:</b>	Vice-President Administration is responsible for the upkeep of SESS equipment including the office computer, they are best suited to maintaining the lounge computer.
<b>BIRT:</b>	Article XVIII, Section 1.2 of the Policy Manual be amended to read:  To maintain the integrity of the computer hardware and software: (a) Only the Vice-President Logistics Administration and Lounge Commissioner or those given permission by the Vice-President Logistics Administration or Lounge Commissioner shall install hardware or software on the SESS office lounge computer; (b) Video/audio files shall be saved to the hard drive only with the permission of the Vice-President Logistics Administration or Lounge Commissioner; (c) The virus scanner shall never be disabled and must be regularly updated by the Vice-President Administrations Administration.
<b>Result:</b>	Passed
<b>For:</b>	19
<b>Against:</b>	0
<b>Abstain:</b>	1, Robert Ashton

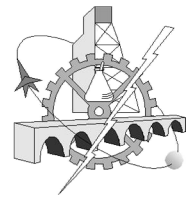
Discussion:

## 7. Discussion

- SEEF: Saskatoon Engineering Endowment Fund (Foundation) – working on a report to send to the university saying why a fee should be added onto student fees to help out student groups, disciplines societies and students. If you are part of a student group and support it, there is a form



## Saskatoon Engineering Students' Society



that you can sign after the meeting. [Seef.usask@gmail.com](mailto:Seef.usask@gmail.com) (might be ca) Look on facebook or talk to Tim H for more information.

- ChESS Pubcrawl and Trivia Night - Trivia on Oct 21, Pubcrawl on 29. Tickets can be purchased from ChESS Exec or perogie sales
- Server Intervention Training – This Thursday at 4:30 p.m. in engineering. Talk to Thomas

### **8. Adjournment**

At this time, the chair will entertain a motion to adjourn the Council Meeting at 6:55

Motioned by: Cory, seconded by Noah H